

**UAB „RONIKA“
PERSONAL DATA PROTECTION POLICY**

**IMPORTANT INFORMATION
ABOUT HOW WE COLLECT, USE, AND STORE YOUR INFORMATION**

Last renewal date: 27th May 2019

UAB “Ronika” (hereinafter referred to as "the Company" or "we") protects information about you and your privacy. Collecting, managing, and storing information about you we follow the European Union's General Data Protection Regulation (abbreviated as "GDPR")¹, the Law on Legal Protection of Personal Data of the Republic of Lithuania and other legal acts.

1. What I will find in this Policy?

In this Policy you will find answers to the most important questions about how we collect, handle, and store information about you. This is important for you, so please read this information carefully. This Policy might be changed. For this reason we ask you to visit the website of the Company from time to time at <https://hardmansystems.lt> and read the latest version of this Policy.

2. Who is responsible for the protection of my information?

UAB „Ronika ir Ko“
Our company registration code is: 259981160
Our address: Veiverių str. 61A, Kaunas
Our email address: info@hardmansystems.lt
Our telephone number.: +370 650 631 99, +370 615 90490

3. What information we collect about you and for which purposes?

Why do you collect information about me?	What information do you collect about me?	On what legal basis you are allowed to collect information about me?	For how long do you store information about me?
Because we maintain relationships with the natural or legal persons you represent.	Name, surname, personal identification code, address, authorization, authorization validity period, signature, connection with the person represented, the person represented, duties, phone number, email address, communication with the Company, information about the person you represent, and similar.	We conclude and execute credit agreement with you (Article 6 of the GDPR Part 1, Item b.)	During the term of validity of the Agreement and 10 years after its expiration.
Because you submit your enquiry, application, or complaint	Name and surname, email address, country, phone number, enquiry topic, enquiry receipt time, enquiry content, enquiry attachments, response to the enquiry.	We have a legitimate interest (to investigate your enquiries, requests, or complaints) (Article 6 of the GDPR Part 1, Item f.)	For 10 years after your last enquiry

¹ The Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (the Universal Data Protection Regulation)

4. To whom do you transfer my information?

When it is permitted by legal acts, and when it is necessary for the reasons indicated in this Notification as the answer to Question 3, we have the right to disclose the information about you:

- State Tax Inspectorate
- courts of law, supervisory state institutions, and other institutions;
- lawyers, auditors, consultants, information technology support providers, electronic communication providers, insurance companies, archiving companies, and other companies which provide services to our Company.

5. What rights do I have?

GDPR and other legal acts provide you with the rights and define as when and how you can use it, also define the procedures for the use of these rights and exceptions when you could not use these rights. When it is allowed by legal acts, you can:

- To submit an application to us to receive our confirmation if our Company manages the data related to you, and if such data is managed, to get to know what data we manage and to get all relevant information;
- To submit an application to us demanding to correct inexact, incorrect information we use or to supplement such information if it is not complete;
- To submit an application to us to delete the information which we have about you if such information we use illegally;
- To submit an application to us to limit the information we manage about you when you dispute the correctness of the data or contradict to its management, when you disagree that the illegally managed data will be deleted, or you need such data to express, execute or protect your legal claims;
- To express your disapproval for the usage of your data when we do it following legitimate interests of the Company and/or legitimate interests of the third persons;
- To submit your request to us to transfer (receive) such data, which you already provided to us on the basis of an agreement or your consent/expression of your consent, and which we manage using automatized means by generally used electronic form;
- To revoke the consents provided in relation to the use of information about you in cases when we use such data on the basis of the consent received by you.

To submit your complaint to the State Data Protection Inspectorate (see www.ada.it).

6. Does your website leave cookies in my computer or device?

Yes. We use cookies as defined in the table below.

Cookie category	Cookie title	Cookie purpose	Cookie period	storage
Third party cookie	_ga	This type of cookie is used by "Google Analytics" as to be able to evaluate the purposes of the user's visit, to prepare reports about the activities of the website for website operators, and to improve the experiences of the	2 years	

		client visiting the website	
Third party cookie	_gat	This cookie is used by "Google Analytics" for the purpose of limiting of the hits	During navigation session
Third party cookie	_gat_gtag_UA_107189112_1	This type of cookie is used by "Google Analytics" to generate random statistical data about how the user uses the website	1 minute
Griežtai privalomas slapukas	_gid	This cookie is used to identify different users	24 hours

7. How can I manage the cookies?

You can configure your browser such a way as to be able to refuse some or all cookies, or to be asked a permission to accept them. Please note that by deleting or disabling some cookies in the future, you might not be able to reach our website or some parts or functions of it. For information as how to change your browser settings please take a look at www.aboutcookies.org or www.allaboutcookies.org.

If you want to get more information about the cookies policies of third parties and their control opportunities, please read the cookies policies of the relevant third parties.